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117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884  
[www.putnamdevelopmentauthority.com](http://www.putnamdevelopmentauthority.com)

## Minutes

Friday, October 11, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Friday, October 11, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

### *PRESENT*

Chairman Ed Waggoner  
Member Patty Burns  
Member Walt Rocker III  
Member John Wojtas

### *ABSENT*

Member Eugene Smith

### *OTHERS PRESENT*

Economic Development Director Terry Schwindler  
County Clerk Lynn Butterworth

### **Opening**

#### 1. Call to Order

Chairman Waggoner called the meeting to order at approximately 9:18 a.m.  
(Copy of agenda made a part of the minutes.)

### **Minutes**

#### 2. Approval of Minutes

- a. September 9, 2019 Regular Meeting
- b. September 9, 2019 Executive Session

**Motion to approve the September 9, 2019 Regular Meeting and Executive Session Minutes.**

**Motion made by Member Burns, Seconded by Member Wojtas.**

**Voting Yea: Member Burns, Member Rocker, Member Wojtas**

## **Financials**

3. Approval of Financials - September 2019

### **Motion to approve the September 2019 Financials**

**Motion made by Member Burns, Seconded by Member Rocker.**

**Voting Yea: Member Burns, Member Rocker, Member Wojtas**

(Copy of financials made a part of the minutes.)

## **Reports**

4. Economic Development Director Report - October 2019

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 11 projects added
- Projects by Industry - 7 commercial/retail, 2 manufacturing, 1 hospitality, 1 distribution
- Project source – 3 existing industry, 5 local referrals, 3 direct
- Business & Industry contacts - 22 MTD, 236 YTD
- Social media - 453 likes on Facebook, 58 followers on LinkedIn, 221 followers on Instagram, 29 followers on Twitter
- Company located – TCMG Landscaping, Inc., 136 Sammons Parkway
- Company expanded – The FolksArt Crafted Café, 119 S. Jefferson Avenue
- Project update – Putnam Erickson Solar Project, 710 Oak Street
- Project update – SIP road grading is underway
- Company update – Rossee Oil site work
- Company update – Burger King construction at Rana's Travel Center
- Events attended and upcoming events
- Ribbon cutting – Uncle Remus "Critters" & story box, Courthouse square on Jefferson Avenue

## **Regular Business**

5. Discuss surveys

EDD Schwindler advised that the property across the street, next to CGTC, had been surveyed and sent to GroTec. The 5 acres behind the Administration Building was also surveyed. No action was taken.

6. Discuss soil testing report (pending)

The soil testing report will not be ready until October 25th. Will discuss at the November meeting.

7. Discuss CD maturity

EDD Schwindler advised that the CD is maturing and we need to decide what to do. The current interest rate is 1.25%. The board instructed Terry to move it to a 91-day maturity account and investigate better options.

## **Other Business**

8. Other Business

None

**Next Meeting Items**

9. Next Meeting Items  
Soil Testing Report  
CD options

**Executive Session**

10. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

**Motion to enter Executive Session for Real Estate purposes.**

**Motion made by Member Rocker, Seconded by Member Burns.**

**Voting Yea: Member Burns, Member Rocker, Member Wojtas**

Meeting closed at approximately 9:38 a.m.

11. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

**Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.**

**Motion made by Member Rocker, Seconded by Member Burns.**

**Voting Yea: Member Burns, Member Rocker, Member Wojtas**

(Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 10:05 a.m.

12. Action, if any, resulting from the Executive Session

No action was taken.

**Closing**

13. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Member Rocker, Seconded by Member Wojtas.**

**Voting Yea: Member Burns, Member Rocker, Member Wojtas**

Meeting closed at approximately 10:06 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Ed Waggoner  
Chairman